



STUDENT BURSARY APPLICATION GUIDELINES

FNTI believes in the importance of increasing access to post-secondary educational programs for Indigenous individuals, groups and communities; and in providing culturally appropriate, practical educational choices and opportunities. FNTI seeks to offer financial assistance options to learners enrolled in its post-secondary programs, through administration of the Post-Secondary Education and Training (PSET) Bursary Fund.

FNTI student bursary funding is limited, and is available to learners only once per academic year. Applicants must demonstrate financial need and a strong commitment to their academic program by means of an aggressive personal funding search in order to be considered for funding through the bursary program.

The funds for the PSET Bursary are provided by the Ontario Ministry of Colleges and Universities (MCU), and therefore, FNTI is required to administer the bursary according to the guidelines set by MCU.

GUIDING PRINCIPLES

1. The PSET bursary is available to First Nations, Inuit and Metis students who are enrolled in a post-secondary program at FNTI, and who meet the Indigenous heritage, citizenship and residency requirements as defined by MCU.
2. The application process involves completion of an application form, and provision of third party verification of the information provided by the applicant.
3. Bursary applications must be supported by the appropriate FNTI academic personnel.
4. Bursary applications are reviewed on the 10th day in August, December, and, April, for the Fall, Winter and Spring semesters respectively.
5. Applicants will be notified in writing of within two weeks of the application review.

BURSARY AWARDS

Bursary awards will be applied directly to tuition, mandatory fees, books, ancillary fees, student residence fees, or any other amount owing to FNTI. Any amount remaining after the financial debt to FNTI has been covered will be issued directly to the student.

Bursaries will be awarded in full to students who have no financial debt to FNTI.

Bursary applications should be directed to FNTI, at financialaid@fnti.net

REQUEST FOR ADDITIONAL INFORMATION

FNTI may request additional information from the applicant.

FNTI is required to provide the following notice to all students making application for financial assistance in order to access funding for the Ministry of Colleges and Universities (MCU) Indigenous PSET Bursary:

Notice of Collection of Personal Information

The Ministry of Colleges and Universities (the Ministry) has provided your postsecondary institution with the funding to administer the Indigenous Student Bursary. As a condition of this funding, your postsecondary institution is required to disclose to the Ministry your contact information (including your address and telephone number), the amount of funding you receive from the Bursary program and the date it was awarded, your study period, and information related to your eligibility for the bursary. This personal information will be used by the Ministry to administer and finance the Bursary program. It will also be used to establish the minimum amount of student aid your postsecondary institutions required to provide under the Student Access Guarantee (the Guarantee) and to administer and finance the Guarantee.

If you apply for OSAP assistance, the Ministry will use this personal information to update your OSAP application or award, including your declared income. In addition, the financial aid office at your postsecondary institution will use the personal information you disclose on your OSAP application form to determine your financial need as part of your eligibility for support from the Bursary program.

Administration includes: public reporting on the administration and financing of the Bursary program and the Guarantee; monitoring and auditing your postsecondary institution or its authorized agents to ensure that they are administering the Bursary program appropriately; conducting risk management, error management, audit and quality assessment activities; and conducting policy analysis, evaluation and research related to all aspects of student financial assistance. Financing includes: planning, arranging or providing funding of the Bursary program and the Guarantee.

The Ministry administers the Bursary program and the Guarantee under the authority of the *Ministry of Training, Colleges and Universities Act, R.S.O. 1990, c. M.19*, as amended. If you have any questions about the collection or use of this information, contact the Director, Student Financial Assistance Branch, Ministry of Colleges and Universities, P.O. Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, ON P7B 6G9.

Consent to the Indirect Collection and Disclosure of Personal Information

• I agree that my postsecondary institution may disclose personal information about me to the Ministry only for the purposes identified above.

I have read and understood all parts of this section, including the notice of collection, use and disclosure of my personal information and my signature attests to my consent to the indirect collection, use and disclosure of my personal information.

Signature of Student: _____

Date: _____

1. Ontario Resident:

To be considered an Ontario resident, a student must meet at least one of the following criteria:

(Check those which apply to you)

- As of the first day of the student's study period, Ontario is the last province in which the student resided for 12 consecutive months without being a full-time post-secondary student.
- If the student is married or in a common-law relationship as of the first day of the student's study period, Ontario is the last province in which the student's spouse resided for 12 consecutive months without being a full-time post-secondary student.
- If the student is a single dependent student as of the first day of the student's study period, Ontario is the last province in which the student's parent(s) step-parent(s), legal guardian(s) or official sponsor(s) resided for at least 12 consecutive months. Where parents/step-parents are separated/divorced, this requirement refers to the residency of the parent with whom the student normally resides or who financially supports the student.

*For the purposes of Ontario residency, students are identified in a common-law relationship if the individual has been living with a person in a conjugal relationship outside marriage for at least **three** years **or** the individual and a person are living together in a conjugal relationship outside marriage and are raising a child of whom both are the biological or adoptive parents.*

For the purposes of Ontario residency, a student is identified as a single dependent student if he or she is single and **does not meet any** of the following criteria to be considered independent:

(Check those which apply to you)

- Out of high school for 4 or more years at the start of the student's study period.
- Not a full-time student at a high school or post-secondary institution (i.e. has been in the labour force on a full-time basis) for at least 12 consecutive months on 2 or more occasions.
- Both parents are deceased.
- Current or former Ward of the Crown who has not been adopted.
- The student was previously identified as married or sole-support parent but no longer meets those criteria (e.g. student is widowed, divorced, or separated with no children).

Residency Information:

- I have always resided in Ontario.
- Ontario is the last province in which I resided for 12 consecutive months without being a full-time post-secondary student.
- My spouse has always resided in Ontario.
- Ontario is the last province in which my spouse resided for 12 consecutive months without being a full-time post-secondary student.
- I reside in Ontario AND my spouse and I have lived in Canada for less than 12 consecutive months.
- I now reside in Ontario but none of the above statements applies to me.

2. Canadian Citizenship:

The student must be a Canadian citizen, a Permanent Resident or a Protected Person under subsection 95(2) of the *Immigration and Refugee Protection Act* (Canada). Citizenship must be obtained prior to receiving the Indigenous PSET bursary.

“Permanent Resident” means a person who has acquired permanent resident status and has not subsequently lost that status under section 46 of the *Immigration and Refugee Protection Act*.

“Protected Person” A protected person is a person on whom refugee protection is conferred under subsection (1) and whose claim or application has not subsequently been deemed to be rejected under subsection 108(3) or 109(3) *Immigration and Refugee Protection Act*.

Current Citizenship Status:

- Canadian Citizen
- Permanent Resident
- Protected Person
- Other: _____



STUDENT BURSARY APPLICATION

PROGRAM OF STUDY:

PERSONAL AND CONTACT INFORMATION

Surname _____ Given Name (s) _____

S.I.N. (required) _____ D.O.B. _____

Address While Enrolled in Current Program:

Street Address: _____

City _____ Province _____ Postal Code _____

Telephone (____) _____ E-mail _____

CURRENT STATUS

3. Indigenous Ancestry:

- First Nation (Status/Non-Status)
- Métis
- Inuit
- Other: _____

DECLARATION OF ANCESTRY

"I hereby state that I identify as an Indigenous student. This assertion means that I identify as an Indigenous person, defined in Canada as belonging to one or more of the following groups: First Nation, Métis, or Inuit."

Student Signature

Date

4. Marital Status:

- Married
- Common-law relationship
- Sole-support parent
- Single
- Separated, divorced, or widowed, AND I have no dependent children living with me

Bursary applicants MUST demonstrate a financial need.

INCOME AND EXPENSE STATEMENTS
 Please complete the Monthly Income and Expense Statement sections below. Married and common-law applicants must indicate the total family income and total family expenses. If the Income source doesn't apply to you, please put a 0 in the Total Amount field.

MONTHLY INCOME STATEMENT
 Please identify your average monthly income from each of the following sources. You may be required to provide proof of income for each identified income source, such as copies of pay stubs and monthly online banking statements that identify direct deposits.

<u>Income Source – Per Semester</u>	<u>Monthly Amount (4 months)</u>	<u>Total Amount</u>
Applicant's Income (after taxes)	\$ ____ x ____ months	= \$ _____
Trust Funds/Bonds/RESPs and Other Savings (after taxes)	\$ ____ x ____ months	= \$ _____
Spouse's income (after taxes)	\$ ____ x ____ months	= \$ _____
Child Support	\$ ____ x ____ months	= \$ _____
Child Tax Benefit	\$ ____ x ____ months	= \$ _____
Pension (Orphan Benefit, CPP, etc.)	\$ ____ x ____ months	= \$ _____
Social Assistance	\$ ____ x ____ months	= \$ _____
Confirmed OSAP funding	\$ ____ x ____ months	= \$ _____
Confirmed Band, Community or Employer funding for Tuition and Mandatory Fees:	\$ ____ x ____ months	= \$ _____
Confirmed Band, Community or Employer funding for Living Allowance/Travel Related Expenses:	\$ ____ x ____ months	= \$ _____
Other: (Please Specify):	\$ ____ x ____ months	= \$ _____
Other: (Please Specify):	\$ ____ x ____ months	= \$ _____
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Bursaries and Scholarships (Please specify below):		
.....		= \$ _____
.....		= \$ _____
TOTAL INCOME: \$		_____

PERSONAL EXPENSE STATEMENT

Please identify the average monthly expense in each of the following categories. You may be required to provide proof of monthly expenses for the first section, such as copies of bills, receipts, monthly online banking statements that identify online payments.
 If the Personal Expense doesn't apply to you, please put a 0 in the Total Amount field.

Personal Expense – Per Semester	Monthly Amount (4 months)	Total Amount
Mortgage or Rent Payment	\$ _____ x _____ months	=\$ _____
Utilities (heat, hydro, water, etc.).....	\$ _____ x _____ months	=\$ _____
Telephone	\$ _____ x _____ months	=\$ _____
Internet.....	\$ _____ x _____ months	=\$ _____
Child care.....	\$ _____ x _____ months	=\$ _____
Food.....	\$ _____ x _____ months	=\$ _____
Other: (Please Specify)	\$ _____ x _____ months	=\$ _____

Other: (Please Specify)\$ _____ x _____ months = \$ _____

PROGRAM RELATED EXPENSES – Per Semester

Tuition per Semester	\$ _____
Mandatory or Ancillary Fees.....	\$ _____
Books, if applicable.....	\$ _____
Student Residence Fees	\$ _____
Travel – please specify below all program related anticipated expenses (if applicable).	\$ _____

Equipment.....\$ _____
 Supplies (please specify)\$ _____

Other (please specify)\$ _____

TOTAL EXPENSES: \$ _____

NEED (Subtract total expenses from total income) \$ _____

ADDITIONAL INFORMATION

If there are additional details that you wish to provide, please use this space to do so. Please provide details if you have circumstances that warrant special consideration.

SIGNATURE: _____ **DATE:** _____

I acknowledge that it is my responsibility to directly pay any outstanding tuition/fee balances with my program's college/university partner out of this bursary award; I know that this payment will not be paid on my behalf by FNTI.